

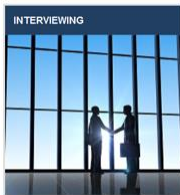
## OI Global Partners

A human resources consulting firm that helps organizations manage their talent and individuals manage their careers. More than 1,000 consultants strong with 225 offices in 28 countries, our reach assures customers a broad suite of talent management services and a deep base of experienced consultants.

### Services provided as follows:



- **Create an expert CV** based on employer requirements.
- Understand what employers look for in a CV, the rules to follow and the common pitfalls Writing your CV
- **Write effective CV content**, structure and present it professionally; tailor it for specific roles
- **Produce a finalised CV** ready to use for job applications, compare it against others, test it against employer needs and get a second opinion
- **Upload your CV/Resume** and **provide keywords** for searching



- **Interview Simulator:** Practise your interview technique against the clock, recording your answers as you go; compare your responses against video advice from employers, explaining why they ask these questions and how good answers differ from poor ones
- Understand how interviewers prepare, know what they look for and how they assess you
- **Interview Training:** Test your answers against employer questions, adapt and prepare your answers for your actual interview
- **Interview Preparation:** Understand what employers look for, conduct your research and make final interview preparations
- **Practice Test:** Learn about your strengths, weaknesses, preferences and develop your technique for taking tests



- **Job Search Engine:** Search millions of jobs, in over 50 countries, from thousands of job sites, newspapers, recruiters and company career sites.
- **Job Hunt Technique:** Access the hidden job market, get inspired and uncover the secrets of job-seeking success
- **Work with Recruiters:** The importance of recruiters, how they typically work and how to motivate them to work for you
- **Research Employers:** Find employers that interest you, build your commercial awareness and prepare for your application
- **E-Hire ability:** The importance of marketing yourself online and how to use social platforms effectively
- **Self Employment:** Learn about self-employment, the options available and if self-employment is a good career choice for you



- What do you value in your current role? What is your typical style of interaction? What characteristics do you display and how are you perceived in the workplace? Whether you are beginning your career, have many years of experience or are unsure of your career direction, reflecting on your motivations, preferences, values and working style can be useful when considering your current role and desired career path



- **Knowledge Hub:** Video resources, Audio resources, written resources
- **Application Planning:** Understand the purpose of an application form or cover letter, what employers are looking for and how to tailor your application
- **Writing Applications:** Write a cover letter to supplement your CV or application knowing it will get you to interview



- **My Career planning:** Career pathways, Task manager, Career news
- **Identify the skills** needed for the jobs you apply to and be able to discuss how you fit
- **Match your skills** to a range of jobs and identify resources that will help you develop
- **Set goals** and put a career plan in place that will help you achieve your employment objectives
- **Make an impact** when you start a job and know what it takes to stay and progress in your role



- **Career Planning** Individual planning tool
- **Career Management** Understand what is possible and develop a plan to achieve your goals
- **Redundancy** Deal with change in a positive light, self-appraise and develop a plan to get back into work



- **Smart social networking** introduced in a video

## Login

With the membership of Mäder & Partner at OIGP <https://oiglobalpartners.com/> you get access to the OIGP Career Center with countless useful tools, instructions, trainings and expert knowledge around the job market. The service to an unlimited access can be used during the New Placement process.

The **OIGP login** can be ordered from your Consultant or the Administration Team at [admin@maederundpartner.ch](mailto:admin@maederundpartner.ch)